Regular Town Board Meeting

Wednesday, 7 PM September 24, 2025

A G E N D A

1. Explain where the Fire Exits and defibrillator are located for those present.

2. Call Town Board Meeting to Order.

3. Pledge of Allegiance to the Flag and Moment of Silence for all the deceased residents of Hamlin.

4. Invocation – Chris Fisher from St. Elizabeth Ann Seton Church

5. Roll Call Hurlbutt, Wright, Voelkl, Yager, Baase.

6. Public Forum:

7. Requesting Town Board Resolution to approve:
   a. The Regular Town Board meeting minutes of September 8, 2025
   b. The payment of bills from their respective funds
   c. The Public Hearing minutes of September 8, 2025

8.Requesting Town Board Resolution to adopt Introductory Local Law # 3-2025 as follows:

Being that the Town Board of Hamlin held a Public Hearing At 6pm on September 24, 2025 at the Hamlin Town Hall and being that all persons and comments were heard at that time, now be it resolved by the Town Board of the Town of Hamlin that Introductory Local Law # 3-2025 be adopted as follows:

C. Dimensional Requirements.

(1)Minimum lot size, width, and depth.

(a) Minimum lot width: 42 feet

(2) Front(waterside), side and rear (roadside) setbacks

(a) Minimum rear setback is 25 feet
(b) Minimum side setback
(1) The minimum side setback is 6 feet for any lot. A minimum of 10 feet must be maintained between buildings.

(2) Preexisting nonconforming lots shall be neighbor hood average within 500 feet as determined by the Code Enforcement Officer.
(c) Minimum front setback is 35 feet, plus any setback required to comply with the New York State Coastal Erosion Hazard Act with the exception of flood and erosion protection structures.
(d) With respect to any structure existing prior to September 1, 1991, the least distance from the front line of the lot to the front building line shall constitute the minimum front setback required for any modification, alteration or addition to said structure.

(3) Minimum unit size:
(a) One story = 900 sq. feet
(b) One and one half story = 1,100 sq. feet
(c) Two story = 1,300 sq. feet
(4) Maximum building height:
(a) The mximum building height for a single family dwelling shall not exceed 35 feet, as measured from the ground level to the highest point of the roof. The Zoning Board of Appeals may grant a variance permitting a maximum height in excess of 35 feet only following issuance of site plan approved by the Planning Board. The Planning Board shall not issue site plan approval unless it determines that the additional height is necessary for the functioning of the building, that the structure can be sited to preserve views, and that existing vegetation and such additional vegetation as the Board may require will provide adequate screening of the structure from the Lake Ontario State Parkway and from adjoining properties. In no case however, shall the maximum height be exceeded by more than 20%.
(b) Maximum height for accessory buildings in Subsection B(2) above shall not exceed 15 feet.

(5) Maximum lot coverage with impervious surface =25%

Be it further resolved that the Town Clerck is hereby directed to post and circulate this resolution in the manner required by law.

9 .
Requesting Town Board Resolution for the Following Budget Transfers
For TB Meeting 09/24/2025
2025
General

From Account	To Account	Amount
A.7140.40 Playground and Contractual	Rec A.7140.20 Playground and Rec Equip	$ 936.04

10. Requesting Town Board Resolution to make the following budget amendments 9/24/2025 to move Monroe County ARPA Money to accounts:

General
Increase Revenue Account:
A.2770.14 County ARPA Funds $42,477.52

Increase Expense Account:

A.7140.20 Playground and Rec Equipment	$3,850.00
A.7140.40 Playground and Rec Contractual	$26,987.40
A.6772.40 Program for the Aging Expense	$11,640.00

Requesting Town Board Resolution to make the following budget amendments 9/24/2025 to move ARPA Money to accounts:

General

Increase Revenue Account:

A.0599 Fund Balance	$2,410.70

Increase Expense Account:

A.7110.10 Parks Salary
$2,410.70

Increase Revenue Account:

A.0599 Fund Balance	$42,189.30

Increase Expense Account:

A.7110.40 Parks Contractual Expense
$42,189.30

11. Requesting Town Board Resolution to rescind resolution #213 from August 8, 2022 at which time it was voted on by the Town Board to set the bond repayment for the Lakeshore Sewer District at 1 full EDU for each parcel.

12. Requesting Town Board Resolution to set the Sewer Bond reimbursement value for vacant and vacant with improvements parcels within Lakeshore Sewer District #1 at ½ EDU and to spread the increased cost amongst the remaining parcels with living structures which will remain at 1 full EDU.

13. Discussion

14. Adjournment