Hamlin Conservation Advisory Board ***MINUTES***
Monday, August 25, 2025
7:00 p.m.

The regular meeting of the Hamlin Conservation Advisory Board was held at the Hamlin Town Hall located at 1658 Lake Road, Hamlin was called to order by Chairperson Steve Rutherford at 7:00 p.m. with the locations of the fire exits and AED explained for those present. It was asked that all cell phones and pagers be turned off for the duration of the meeting.

Roll call: Rob Westcott, Jeanine Klopp, Carrie Whipple, Steve Rutherford, Scott Martin.

Approval of the July 28, 2025 meeting minutes. A motion was made by, Jeanine Klopp, seconded by, Rob Westcott, to approve the meeting minutes of July 28, 2025 as recorded. Members polled: Rob Westcott aye, Jeanine Klopp aye, Carrie Whipple abstain, Steve Rutherford aye, Scott Martin aye. Motion carried.

REPORTS

Jeanine Klopp	PB	08/04/2025
Steve Rutherford	FAB	8/11/2025
Steve Rutherford	EMC	08/20/2025
Rob Westcott	TB	08/08/2025
Scott Martin	ZBA	08/18/2025

ASSIGNMENTS

Jeanine Klopp	PB	09/02/2025
Steve Rutherford	FAB	09/08/2025
Steve Rutherford	EMC	09/17/2025
Rob Westcott	TB	09/08/2025
Scot Martin	ZBA	09/15/2025

Jeanine Klopp reported on the August 04, 2025 Planning Board Meeting.

There were no Public Hearings scheduled.

1. Commercial Sketch Plan for 1466 Lake Road East Fork to add a 40' x 70' storage building. This will be attached to an existing building by a vestibule. It is in the C-GB Zoning Code. This is an Unlisted Action Under SEQR. This is scheduled for a Public Hearing for September 2, 2025.
2. Conservation Corridor Development Permit to add a deck and a pair of steps located at 6430 Shore Acres Drive that will be within 100 feet of Lake Ontario. This has DEC approval. It is a Type II Action Under SEQR. This was granted.
3. Preliminary & Final Subdivision for Della Mosca. The owner is selling the property and desires to make it a legal subdivision as there are no maps available. This is an Unlisted SEQR and in the R-VL Zoning District. A Public Hearing is scheduled for September 2, 2025.
4. Commercial Sketch Plan for 2865 Roosevelt Highway. 7 Storage buildings are proposed. The engineer asked for a more detailed site plan. This is in the C-GB Zoning District. This was tabled until further information is submitted for September 2, 2025.

Steve Rutherford reported on the August 11, 2025 Fishing Advisory Board Meeting.

The meeting was cancelled as there were not enough attendees for a quorum.

Steve Rutherford reported on the August 20, 2025 EMC Meeting.

This meeting was cancelled, but persons are still looking into the GIS network.

Rob Westcott reported on the August 11, 2025 Town Board Meeting.

The Town Engineer will be adding water districts to review. A discussion was on Lakeshore Sewer on empty lots.

Scott Martin reported on the August 18, 2025 Zoning Board of Appeals Meeting.

1. A 40' x 60' pole barn in an R-M Zoning District
2. A 36' x 24' to add a new garage in the LWRP area.
3. A Public Hearing for a 30' x 48' pole barn.

4. An agenda item to have more than an already approval for 6 horse has now been reviewed and 10 horses are now proposed.
5. An agenda item for a 30’ x 60’ pole barn in the S/R Zoning District that may be close to the existing new sewer line.

Jeanine Klopp reported on the Friends of Hamlin Beach.

HBSP

Although regular meetings of the Friends of Hamlin Beach SP weren’t held over the summer, members continued to volunteer for ongoing projects. Those monthly meetings will resume in September. Area 1 is still closed for renovations and is set to re-open around Spring of 2026. She was not sure if the Yanty Creek Project has been started as of yet.

ZONING WORKSHOP REPORT

Town Attorney Maureen L. Werner went over a few changes to be made to the present Town Code.

ADJOURNMENT

A motion was made by, Rob Westcott, seconded by, Scott Martin, to close this portion of the meeting.

HAMLIN WATERFRONT COMMITTEE

Chairperson Steve Rutherford opened the Hamlin Waterfront Committee portion of the meeting with the same members present.

REFERRALS

There were no current referrals.

DISCUSSION

The DEC is seeing input on the draft revised State Wildlife Action Plan (SWAP) for 2025 – 2035. This plan is NYS’ guiding document for managing and conserving species and habitats before they become too rare or costly to restore. The SWAP guides management actions for NYS” Species of Greatest Conservation Needs and is a requirement for NY to participate in the federally funded State and Tribal Wildlife Grants Program. The four-toed salamander is listed as a High Priority

Species in 2025. Comments are due by Sept. 20, 2025 at nyswap2025@dec.ny.gov (Include "Draft SWAP comments" in the subject line).

ADJOURNMENT

A motion was made by, Jeanine Klopp, seconded by, Rob Westcott, to adjourn this meeting barring no further business. Members polled: Rob Westcott aye, Jeanine Klopp aye, Carrie Whipple aye, Steve Rutherford aye, Scott Martin aye. Motion carried.

The next scheduled meeting of the Hamlin Conservation Advisory Board will be held on Monday, September 22, 2025 at 7:00 p.m. at the Hamlin Town Hall located at 1658 Lake Road, Hamlin.